[Insert Date]

Dear [Immediate Supervisor/Manager],

I am requesting your approval and financial support to attend the 2023 MDRT Global Conference. I believe my participation at this event will directly enhance my business and provide value and increase revenue for our organization. I will exchange ideas with MDRT members from around the world, attend sessions that provide solutions to challenges, hear success stories and learn new strategies from visionary leaders, engage in informative Q&A sessions and conversations, and discover new tools and solutions to increase production.

The 2023 MDRT Global Conference takes place August 27-30, 2023, in Singapore at the Sands Expo and Convention Centre. With more than 90+ speakers and 70+ sessions, as well as an opportunity to collaborate and network with members from around the globe, I will learn valuable business practices critical to my ongoing success.

Registration for the meeting includes four days of top-tier value. I will actively participate in sessions and gain valuable knowledge surrounding protection products, wealth management, retirement strategies, marketing, prospecting, business processes, staffing, technology, work-life balance and more.

I plan to attend the following sessions to strengthen my professional skills: **[Summarize the sessions you plan to attend as well as how they will benefit you, your team and your organization; attach a separate page if necessary.]**

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I plan to network with the following speakers and other attendees who will provide additional value to me as well as our organization: **[List any speakers and other MDRT members you know will attend, who you plan to talk with.]**

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This investment will immediately and positively impact my business. Upon my return, I will provide a summary of key takeaways and tactics I plan to utilize while I grow as a valuable team member within our organization. I am happy to share session handouts, notes and my experiences as well.

I would appreciate your approval of this request and will work to ensure we obtain the full value of this extraordinary networking and business-building opportunity.

Registration for the event is USD 995 through July 11, 2023, at which time it will increase to USD 1,095 through August 15, 2023.

Sincerely,

[Your Name]